



Reedness Primary School Prospectus

2023-2024

Welcome to Reedness Primary School



Dear Parent or Guardian,

The Governors welcome you most warmly to Reedness and hope that you will find our prospectus interesting and helpful. We are very proud of our caring, inclusive and successful school with its broad curriculum and notable achievements in the creative arts.

Reedness is a friendly village school with children attending from a mainly rural area including Whitgift, Adlingfleet, Ousefleet, Garthorpe and Swinefleet Common. The ethos of the school centres on working together to create a secure and happy atmosphere where our children can develop as rounded, healthy and independent personalities, aware of the wider world and keen to be challenged in their learning. We have highly qualified and dedicated staff committed to supporting our children to achieve their highest potential. The stimulating learning environment is constantly being enhanced: the school enjoys the close support and involvement of the Governing Body and the parents' association, The Friends of Reedness School.

The children are at the centre of everything we do in school and we aim to cater for each child as an individual. We value the partnership between home and school as this helps to create a strong foundation on which we can build a quality education for every child. Parents, guardians and other family members are very welcome to visit the school as we really appreciate their interest and support.

We look forward to meeting you,

Chair of Governors



School Aims

1. To provide high quality teaching in an exciting, stimulating and supportive environment.
2. To build firm foundations towards a healthy lifestyle.
3. To provide an inclusive school where everyone is valued, respected and encouraged to be independent.
4. To provide a broad and balanced curriculum in which children are encouraged to develop creatively with the self confidence to achieve their full potential.
5. To foster learning through first hand experiences.
6. To enhance the relationship between home, school and the wider community.
7. To nurture thoughtful, caring and active members of society.



The Staff



Mr M.Herbert: Head Teacher

Mrs L.Gibson: Business Manager

Mrs J Cooper: Teacher

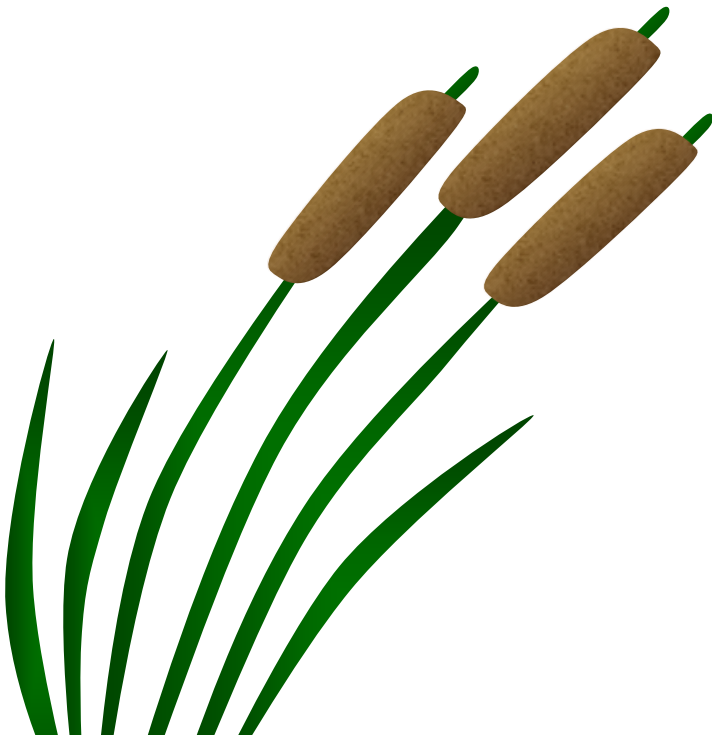
Mrs A.Deighton: Teacher and SENDCo

Mrs L.Ellerby: Teacher

Mrs H Walker: Teaching Assistant

Mrs J Richie: Senior Lunchtime Supervisor & Admin Assistant

Mrs D Stalica: Caretaker and Mid-day Supervisory Assistant



School Premises



Reedness school was built in 1879 and over the years has been extended and modernised, while keeping some original features. Extensions were added in 1945, 1965 and 1991 with the most recent extension, a large, modern hall with a kitchen, added in 2004.

There are three large classrooms, a library, school hall, offices and, staff room. Each classroom has an Interactive Whiteboard and the latest ICT equipment.

We are fortunate to have a grassed outdoor play area with an adventure trail, a gazebo, a set of outdoor gym equipment worth over £10,000 was installed in February 2017 after a successful 'Award for All' Lottery bid. We also have a football pitch, basketball net, gazebo, outdoor football and table tennis tables and across the road from the school is the playing field.

The school grounds were landscaped in 1994 to extend the lovely environment that the school sits in. We are positioned directly next to the River Ouse and regularly have large ships passing by.



School Term Dates

2023-2024



Autumn Term

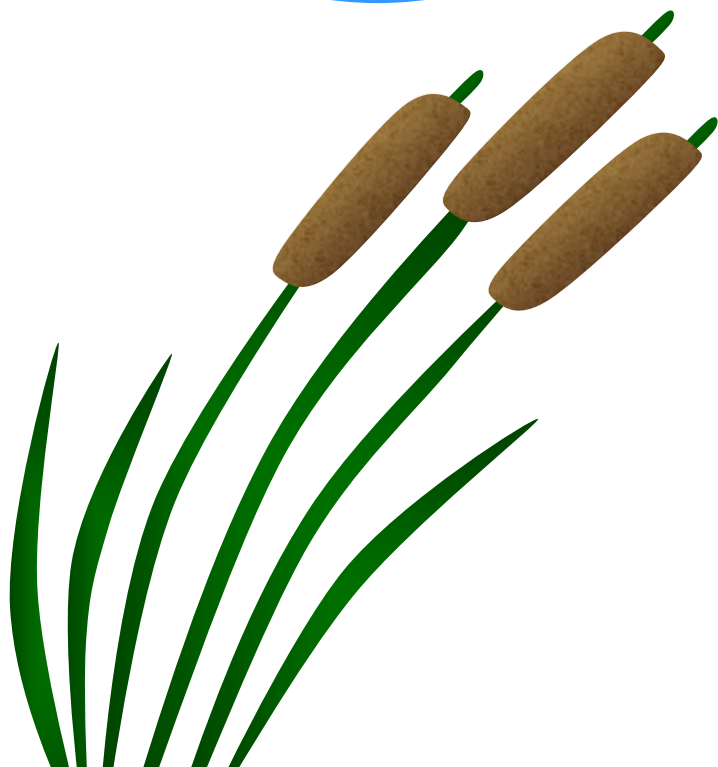
Re open	Wednesday 6th September 2023
Mid term break: Close	Friday 27th October 2023
Re open	Monday 31st November 2023
Close – Christmas	Thursday 21st December 2023

Spring Term

Re open	Monday 8th January 2024
Mid term break: Close	Friday 9th February 2024
Re-open	Monday 19th February 2024
Close - Easter	Friday 22nd March 2024

Summer Term

Re open	Monday 8th April 2024
Mid term break: Close	Thursday 23rd May 2024
Re-open	Monday 3rd June 2024
Close - Summer	Friday 19th July 2024



School Day



8.00am Breakfast club begins A free breakfast club is provided by the school. A range of fruits, cereals and other breakfast items are provided.

8.50 School Day begins. The children enter the school via the gate to the playground. We employ a drop off style system where parents can drive onto the school grounds and drop off their child at the school gate. We do encourage the children to walk or cycle to school.

10.45 -11.00 and 2.20-2.30 Playtimes. There are two members of staff on duty each break. Older children help the younger ones with their coats and shoes and play with them in the playground as one big family.

12.00pm – 1.00pm Lunchtime. The school provides a freshly prepared, hot, healthy meal everyday with all dietary requirements catered for. Dinner money should be paid via ParentPay. Packed lunch children eat with the dinner children in the Hall.

3.30pm Home time. The children leave via the school playground. Parents can once again drive onto the school grounds and pick up their children in the same way they did at drop off time.

3.30pm—5-00pm After School Club The school provides a paid after school club with extra-curricular activities such as cooking, crafts and sport taking place..

Admissions

The school's current admission arrangements adhere to the published criteria of the East Riding of Yorkshire. The catchment area covers the whole of Reedness Parish and the Parish of Twin Rivers which extends to include Adlingfleet, in total a distance of six miles along the riverside and three miles onto Swinefleet Common. Children can be admitted from outside this area providing the school's admission limit is not exceeded: There is an admissions limit of fifteen pupils per year.

Parents **have to express a preference** for a place at a school, and those that do express a preference have to be given priority over those who do not express such a preference. Admission Preference Forms are available in school. Parents are now encouraged to apply online for places at schools.

All pupils are admitted to school in the September of the academic year in which they are five years old. When a place has been confirmed for your child in the Reception class, the school will contact you to invite you to an introductory meeting and home visit.

The school admits **Nursery children** and they join the Reception, Year 1 and 2 children with a qualified teacher and teaching assistant. This provides a strong, high quality Early



Years curriculum for our youngest pupils. Admission as a Nursery pupil is after your child has his/her third birthday. When a place has been confirmed for your child in the nursery, the school will contact you to arrange a visit to your home and to invite you to an introductory meeting at school.

Some children join the school at other ages and part-way through the school year. We encourage parents to visit the school with their child and see our wonderful school for themselves then a successful start can be organised with the head teacher.

Free minibus transport is provided for all pupils who live more than two miles from school but still within the school's catchment area, and for children in Whitgift. The minibus services Swinefleet Common, Adlingfleet, Ousefleet and Whitgift.

It is essential that parents seek up to date clarification in the admissions policy from the East Riding of Yorkshire Council. The council policy governs all admissions to this school. It is published on the East Riding of Yorkshire Website. Please note admissions policies are subject to alteration due to new legislation, legal precedent and Council Policy changes.

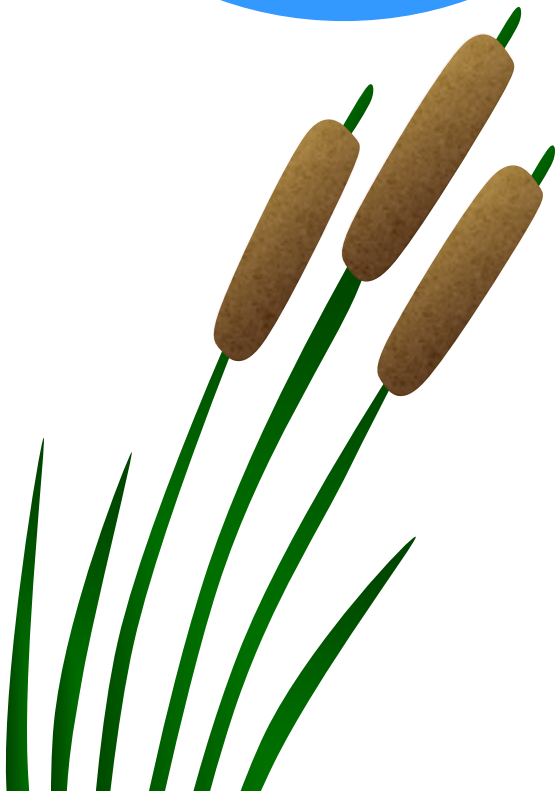
School Governors

2023-2024

The aim and roles of the Govenors

The Governors' aim is to support the Head Teacher in the day-to-day running of the school. They are ultimately responsible for the school and are active in the areas of Curriculum, Finance, Health and Safety, and Premises. They meet each term for a full Governors' meeting and once a term in committee. Each Governor is attached to a particular area of the curriculum and visits the School once a term to discuss their area of responsibility, in addition to this each member of the Governing Body spends at least one morning a year in school, visiting classes and observing break and lunch times.

- Chair of Governors: Mrs K.Boyle
- Vice Chair: Mrs R.Tomlinson-Leyden
- Co-opted Governor: Mrs S.Cox
- Co-opted Governor: Mrs R.Hutton
- Head Teacher: Mr M.Herbert
- Staff Governor: Mrs A.Deighton
- Staff Governor: Mrs. J Cooper
- Clerk to the Governors: Ms V Johnston



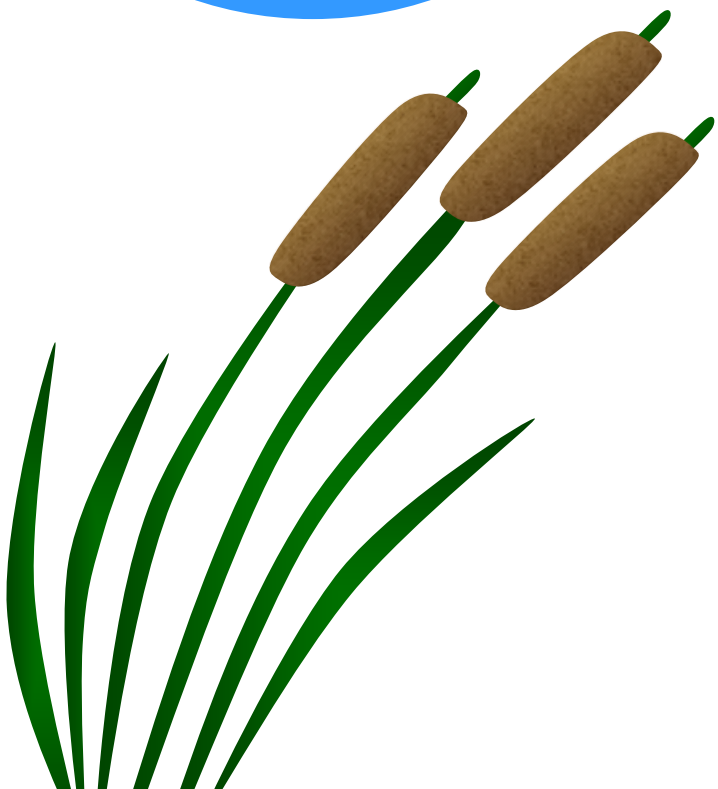
School Uniform



The Governors request that school colours be worn, although it is not compulsory.

Boys	Grey/black trousers or shorts Royal blue sweatshirt White shirt or polo shirt
Girls	Grey/black skirt or trousers Royal blue sweatshirt/cardigan White/pale blue blouse or polo shirt In summer girls may wear blue checked dresses
Footwear	Sensible and safe footwear
Outdoors	Suitable outdoor coats and accessories such as hat and gloves. Sunhats are encouraged in summer
Jewellery	Children may wear watches, stud earrings and items of religious significance. All jewellery must be removed for PE
PE Kit	Black shorts (not shiny lycra cycle shorts as are unsafe for gym apparatus) White PE shirt Trainers for outdoor activities (bare feet for P.E. in the Hall) Tracksuits may be worn outside in cold weather

Children in Key Stage 2 attend swimming lessons during the spring/summer terms and will therefore need swimming trunks/costumes and a towel.



Every Child Matters

at Reedness Primary School

We are keen to promote healthy lifestyles for all our pupils and have achieved Healthy Schools status. There is access to all entry doors by ramps and there is a toilet for use by physically disabled adults or children.

Exercise

Our children are very keen to participate in sporting activities and we are always looking for opportunities to extend our provision. Children have access to:

- At least two hours of PE lessons per week for each class involving Dance, Gymnastics, Athletics, Swimming, Multi-skills, Orienteering and a wide variety of games including golf, hockey, football, rugby, netball and cricket.
- Inter-school tournaments and festivals for football, netball, tag rugby, cross country, cricket, multi-skills and dance
- Special sessions with visiting coaches from local rugby, netball or football teams
- Adventure trail
- After-school sports clubs

Food and drink

We encourage children to bring a fresh bottle of water to school each day (named). Water is available from the water cooler in school.

Children may bring a snack of fruit for breaktimes. All the Foundation Stage and Key Stage One children are provided with a free piece of fruit every day and school lunches meet national healthy food standards.

Sex and relationships education

Our sex and relationship curriculum helps and supports young people through their physical, emotional and moral development. A successful programme, firmly embedded in PSHCE, will help children learn to respect themselves and others and move with confidence from childhood through adolescence into adulthood. Effective sex and relationships education is essential if young people are to make responsible and well-informed decisions about their lives. It should enable them to mature, to build up their confidence and self-esteem and to develop knowledge and skills that are particularly important because of the many conflicting pressures placed on young people today. Some of the teaching is within the Science curriculum. Parents/carers may withdraw their children from those areas that are within the PSHCE curriculum after reading the policy and discussing the matter with the headteacher.

Drug education

There is a programme of age appropriate education about medicines, looking after one's body, smoking, alcohol abuse, solvents and illegal drugs. This links with work in Science about the human body. Children are taught how to resist peer pressure. No smoking or vaping is allowed anywhere in the school building or in the grounds.





will assume parental responsibility and will act as any caring parent would in the situation.

Below is a list of the information we hold in school about pupils.

- Name
- Date of birth
- Gender
- Address
- Telephone numbers of parents
- Free school meals
- Child protection records as appropriate.
- UPN (unique pupil number – to ensure records are passed on to the next school.)
- Dietary needs, ie dairy intolerance
- Medical details, ie eczema, asthma, hearing
- Doctor – on C3 health form
- Ethnicity
- Home language
- Religion
- School history – previous nursery/school
- Teacher and test assessment results

Absence from School

Reedness school is proud of its attendance and encourages all children to arrive at school on time. We do, however, expect children with stomach bugs or infectious diseases to be kept at home! We would appreciate a telephone call, or email by 9.30am each day to let us know of any absences. If not the School Business Manager will phone to check that your child is safely at home.

In accordance with DFES circular 15/94 Reedness publishes annual information on authorised and unauthorised absences (unauthorised absence includes lateness, any unexplained absence, condoned absences and truancy).

A Safe school

Contact Forms

You are asked to complete a contact form giving details of your child. Please complete the form carefully. We particularly need to know if your child has any medical conditions or allergies. In the unlikely event of your child falling ill or having an accident at school, it is important that we have your address and contact telephone number (including a mobile telephone number if possible) and the contact number of a second person in case you are unavailable. It is essential that you keep us updated of any change in circumstances regarding contact numbers. If we are unable to contact you, the Head



Access to school

Children enter school by the playground door. Playground doors and gates are locked once the children are in school for registration. They can be unlocked easily from the inside by turning a handle. Parents should use the playground gate and driveway when bringing children to school in the morning but at all other times they should use the office entrance.

Visitors use the office entrance, which has an outer door and a locked inner door with a keypad. They sign the visitors' book, wear a badge and are accompanied by a member of staff if they enter the main part of the school. The office has CCTV to aid supervision of the school grounds and the gates to the school will be closed during the school day.

Medicines

It is local authority policy that only prescribed medicine should be sent into school and parents should fill in the appropriate form before school staff administer medicines to children. If children require over the counter medicine, ie., calpol, parents should arrange to come into school (during break periods) to administer any medicines their child may be taking. Asthma and hay fever inhalers should be kept in school so that children can access them easily and administer them under adult supervision. An asthma register is maintained by the school using the information given in the contact forms.

First Aid

All members of staff hold current qualifications in first aid and four hold a specialist paediatric first aid qualification for helping Nursery and Reception children. All staff will deal with minor injuries. The person on duty records all accidents in an accident book that day. If the injury is serious the parent will be notified. If necessary (and the parent cannot be contacted) the child will be taken to hospital by car or ambulance as appropriate.

Community Police

The Community Police liaise with the school and provide a variety of sessions for the children including annual talks on road safety, firework safety and peer pressure.

Equipment checks

- All electrical equipment is checked annually
- The outside play equipment and gym equipment is checked every year
- The school kitchen has a health and safety check every term
- The fire extinguishers are checked annually
- The fire alarms are checked once a week by staff, and quarterly by the alarm company.

Fire Practice

There is a fire practice at least once a term



Complaints Procedure

We aim to do our best in every aspect of your child's education. However, do come and see us if you have any concerns. The class teacher or the Head Teacher will be able to deal with the majority of concerns.

Should the concern be of a very serious nature or unsolvable, the matter will be referred to the Chair of Governors, who will set up a Complaints Committee to respond to the problem.

You can contact the school on:

Telephone: 01405 704264

Fax: 01405 704264

E-mail: reedness.primary@eastriding.gov.uk

The Chair of Governors can be contacted in writing, care of:

Reedness Primary School

Reedness

Goole

DNI4 8HG

Photographs and Videos

All parents:

- Will be asked if they are happy for their child's picture to be taken by the media or other visitors for use as agreed between the particular organisation and the school.
- Will be reminded that assemblies and concerts may only be photographed and videoed for personal use and may not be placed on the Internet. If they have any concerns, these should be expressed to the concert organiser prior to the event.
- Will be reassured that videos and photographs taken within school by school staff will be used for educational purposes in school and that care will be taken that images respect the self-esteem of the children concerned are not used to illustrate sensitive or negative issues.
- Will be asked for permission to publish photographs of their child on the school website, with no name.

Social Media

The school understands that social media plays a big part in modern society. The school has its own dedicated twitter account @schoolreedness and is accessed by all staff using a school iPad.



Behaviour

(also see the behaviour policy)

All lessons are conducted in a calm and purposeful manner. Respect for each other is expected at all times. The main pillar of our behaviour management is to praise and reward good behaviour. We make our expectations clear and then apply agreed sanctions as necessary. Positive behaviours are shared with the children via assemblies and signs around the school.

The school is aware that bullying can occur within any group of children and teachers take steps to intervene as soon as there is any indication of bullying. Parents' concerns are taken seriously. The children are taught how to recognise bullying, how to distinguish it from other forms of behaviour, and how to deal with it. We have established an environment where children are very supportive of each other, where older children look after younger ones and where the children are happy to talk with adults when they are upset. Our children consistently report that they enjoy their play-times.

We reward effort, behaviour and achievement in many ways.

The school has a reward system appropriate for all the children and rewards effort, behaviour and achievement. At the weekly celebration assembly, children are given certificates to reward positive behaviour. Lunchtime and extra-curricular clubs used the same reward system with the children.

Within our end of week celebration assembly, certificates are given for lunchtime behaviour and manners, P.E star of the week, Green Team star of the week and an overall star from the whole school.

Children who win awards are then given the opportunity to have a treat with the headteacher. This includes: juice, biscuits and hot chocolate.



Child Protection Procedures



Reedness Primary School aims to provide a safe and secure environment where children are protected. The curriculum is used to build confidence in pupils to ensure their own protection and understand the importance of protecting others.

The Head teacher is responsible for co-ordinating the school's response to child protection issues. All cases are dealt with in the strictest confidence. The school has developed a Safeguarding Children Policy that follows the East Riding Safeguarding Children Board Guidelines and Procedures for any action which has to be taken to safeguard or promote the welfare of our children. Reedness Primary School promotes effective communications with other agencies.

All members of staff and Governors receive regular training to improve awareness and understanding of Child Protection Procedures. Any major concerns will

be referred to the Designated Safeguarding Lead who will make decisions on referring to other investigating agencies. The correct safeguarding procedure is followed for employing new staff.

Due to our day-to-day contact with children, schools are particularly well placed to observe outward signs of abuse, changes in behaviour or failure to develop in line with peers. To avoid the possibility of any misunderstanding it is important that parents realise that in the event of a member of staff suspecting that a pupil has been deliberately harmed or neglected by his/her parents/carers, the Headteacher has a duty to inform the local Child Care Team Manager.

If Children's Social Care shares the school's concern they will then liaise with the Police as to how best to carry out an investigation. The decision as to how and when the parents/carers are informed of any investigation is made by the Police and Children's Social Care.

A school all children can achieve

Reedness is a friendly, welcoming and inclusive school with high academic standards, offering a secure and positive environment in which children are encouraged to become caring individuals and achieve their full potential. We believe that all our children matter. The school aims to develop the talents and abilities of all pupils to the full. Lessons are planned to cater for all abilities and meet the needs of boys and girls, children with special educational needs, the more able, children with disabilities, children from all social and cultural backgrounds, from different ethnic groups, and those from diverse linguistic backgrounds. Our classes are small so children can easily receive individual attention and they are known to all members of staff.

Special Educational Needs (SEN)

The school ensures that children with SEN share all the same curricular experiences as the other children. All learning takes place in a secure and stimulating environment with the support of caring, experienced adults. Individual or group support and special resources, including ICT, are organised to ensure that all children's' needs

are met. Success is built into each stage of the child's learning to promote individual self-esteem.

Parents are seen as partners in the learning process. They are informed of their child's special needs at the earliest opportunity. Their views are heard sympathetically and their support is enlisted.

The SEN register is kept by the SENCO. All children on the register have IEPs (Individual Education Plans) that are updated three times a year. Parents/carers contribute to their review. Some children may have support from specialists working for the local authority as part of their IEP. The class teacher liaises with these practitioners so that a clear understanding is established of each child's strengths and weaknesses and specialist advice is followed in lessons. The Educational Psychologist visits approximately once per term. Referrals are made via the Headteacher and SENCO. There is an SEN Governor who liaises with the school and reports to the Governing Body.





Able, Gifted and Talented

Our teachers identify children with high ability and talent and plan extension activities for them. Expert advice is used to develop teachers' expertise further and to provide challenging lessons in school. Mathematics Challenge extends children using problem-solving activities and deepening of writing within our English sessions ensures that learning is continuously challenging. The use of chrome books enables personalised learning in all classes. Our use of guided group work means that children can work with older pupils working at the same class and offer support and guidance.

English as an Additional Language

As a small school with a strong family atmosphere, we can welcome new children with caring, personalised support. We value the home language and culture. Through support from the local authority, we have access to resources in a variety of languages and promote global awareness.

School Educational Visits/Visitors

We value educational visits and encourage specialist visitors as they can provide a rich and stimulating extension to the work carried out in school and provide valuable opportunities that the children may not otherwise experience. This fits in perfectly with our new Cornerstones thematic curriculum. Recent visits include Conisbrough Castle, the RSPB reserve at Blacktoft Sands, Bridlington and the theatre in Doncaster. Recent visitors have involved the

children in creating story telling performances with percussion instruments from around the world, making African masks and playing drums, practising Circus skills, learning about Indian culture and dance, handling Egyptian artefacts, preparing food from different periods in history and making digital videos. We organise a trip to the theatre at least once a year.

In Key Stage 2 children go on a three day residential visit. The school has a comprehensive policy to be followed for educational visits. No child may be taken on a visit without the written consent of the parent or guardian. Risk assessments for both journey and venue are submitted to the EVC (the qualified Educational Visits Co-ordinator) well in advance.

Consultation Evenings for Parents and Carers

The school holds Consultation Evenings in the Autumn and Spring Terms for you to have the opportunity to meet with your child's teacher and discuss his/her progress. Parents and carers are encouraged to support their children by attending these meetings.

If you have any concerns you may, of course, make an appointment to discuss your child's progress with their teacher or the Head Teacher. If you do wish to discuss anything but cannot get to school, an appointment can be made for a telephone discussion and arrangements will be made with the Head teacher. If you have any questions at all, please let us know.

Formal reports are sent to parents and carers at the end of the Summer Term. These offer brief comments on each child's progress. They highlight the child's strengths and development needs, and give details of his or her general progress.



Parental Support



Transfer to Secondary Schools

In the recent past, pupils have transferred to Goole High School, Holy Family Catholic School at Carlton, The Axholme Academy and The Read School, Drax. Records of progress in the National Curriculum are passed on as well as medical records and other personal details such as addresses, telephone contact points etc.

Year 5/6 pupils spend time in some of the secondary schools using their facilities. Our staff liaise with secondary link teachers, and visits are made by secondary teachers to the school to meet all the pupils.

Community

We try to work closely with the local community and invite them into school as much as we can. We have strong links with the local church, parish council and Incredible Edibles group. Much of our curriculum activities take place in the community and are supported by the village.

A school where we all work in partnership and care about the wider community

Homework

We encourage all our pupils to develop and practise skills at home to support their school work. Working with someone at home strengthens the child's understanding of how home and school link together and it is a good time to discuss with your child what they have been doing at school.

All children are expected to read at home, sharing their book with an adult when starting out and writing in a diary as they get older. Each child is expected to complete one piece of topic homework per half term for our end of topic celebration assembly.

For further information:

You can contact the school on:

Telephone: 01405 704264

E-mail: reedness.primary@eastriding.gov.uk

Visit the school website: www.reednessprimaryschool.co.uk/

Follow us on Twitter: [@schoolreedness](https://twitter.com/schoolreedness)

Or follow us on Facebook: [Reedness Primary School](https://www.facebook.com/ReednessPrimarySchool)

